

St. Mary's Sprotbrough Parochial Church Council
Minutes of Meeting held in the Stable
Monday 9th May 2022 at 7.30 pm

The meeting opened with a prayer by Roland.

1. Attendance:

Present: Amanda Barraclough (Chair), Derek Barraclough, Betty Brockman, Robert Heaton, Angela Hudson, James Inglis, Roland Lumby, Andrea Offord, Robert Paskell, Therese Paskell, Barbara Perry, Janet Scott and Rachel Towers (13)

Apologies: Lyn Hopson & Alison Lumby (2)

Amanda welcomed Robert Paskell to the PCC.

2. Appointment of PCC Officers and Others

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| • Secretary | Rachel Towers |
| • Treasurer | Robert Paskell |
| • Vice-Chair | Robert Heaton |
| • Electoral Roll Officer | Chris Davies* |
| • Christians Together in Sprotbrough Rep | Heather Mears* |
| • Safeguarding Officer | Janet Scott |

*Amanda to clarify with both that they are happy to continue in their roles.

- Health & Safety Officer – role discussed and it was agreed that it could be undertaken by a non-PCC member if someone can be identified. To be deferred to the June meeting.

3. Committee Membership 2022-2023

The crossover of Committee members and repetition of themes on both the Ministry and Vision Committees was discussed. Amanda explained that Sally Myers from Focal Ministry was due to speak jointly to both Committees in June and this was agreed this may provide a focus on how the Committees can improve their perspectives and objectives.

Ministry Team – Amanda, Betty, Derek, Irene, Lawrie, Louise, Robert H and Therese.
Vision – Amanda, Alison, Angela, Betty, Irene, Rachel, Robert H, and Therese.

Discussion turned to the Church Building and Grounds Committee and the Church Hall and Stable Committee. Again, the crossover of the two groups when it came to members and issues was discussed. It was agreed that though historically two separate Committees that it is time to amalgamate the two Committees to allow members to combine focus on the Church, Hall, Stable and Cadeby. This will hopefully minimise meetings and minutes, providing for more clarity and focus on decisions. The use of sub-groups for various projects was discussed and agreed it made sense to have these as necessary. Non PCC members on the two Committees will be approached to consider their roles going forward. The Building Committee will comprise of PCC members - Amanda, Barbara, Janet, Lyn and Roland. Non PCC members to be approached to invite involvement on this or Events Team – Mrs S Ekins, Mrs H Mears and Mrs I Mears.

Amalgamation of the two Committees was proposed by Betty Brockman and seconded by Robert Heaton. Agreed unanimously.

The continuance of a Finance Advisory Committee was agreed not to be necessary at this time and James volunteered to support Robert in his role as Treasurer which was agreed to be a good way forward.

Finally, the formation of a new Team for Social Events & Fundraising was discussed and agreed. PCC members Andrea and Derek agreed to take on the setting up of the team and looking for non PCC members to support this initiative.

4. Minutes of APCM(1), APCM(2) and Extraordinary meeting of the new PCC held on 24th April 2022

APCM(1) – No comments so will be presented at the 2023 APCM.

APCM(2) – Item 4, line 5, amended by Chair to read ‘the anticipated 5 plus years for completion could now take as little as 2 to 3 years’. Revised Minutes will be presented at the 2023 APCM.

Extraordinary Meeting of the new PCC - Amended by Chair to reflect that a package of support would be provided to the new Treasurer. *Proposed by Therese Paskell and seconded by Janet Scott. Agreed unanimously by all those present at that meeting.*

5. Approval of the Minutes of 11th April 2022

Amendments – Apologies had been received by Therese and therefore noted as not absent. Item 12, line 2, amended by Rachel and initialled by Roland (Chair of 11th meeting) to read ‘(5 hours pw for a trial period of 12 months to be reviewed 6 monthly)’. *Proposed by Derek Barraclough and seconded by Janet Scott. Agreed unanimously by all those present at that meeting.* Minutes signed by Roland.

6. Matters Arising

- **Memorial Plaques** – Roland continuing to chase for update on proposed amendment.
- **SMITE** – Derek confirmed that the Cadeby Churchyard was tided/cleared and the aim of the team is to seed the banking with wildflowers and grass the top. There is now space for another row of graves. It was agreed that re-establishment of links with Cadeby’s local preservation group would be sought. Roger Offord was thanked by all members for his role in organising the team so effectively.
- **Publication of Minutes** - The discussion of the publication of the PCC Minutes on the Church website was briefly discussed and agreed that personal information pertinent to paid roles and similar can be redacted as necessary after due consideration with members.

7. Redevelopment Project Progress – Update

Roland provided an overview on the estimated costs of relocating the current sound system, necessary cabling to provide for internal Wi-Fi and the logistics of discussing options with internet providers. The figure in the region of £6,200 inc VAT was tabled and thought to be reasonable when considering the cost for putting the system in initially had been higher. However, the costs will in all probability rise when external cabling has to be provided for the internet by the chosen supplier. Discussion turned to the Faculty approval and the requirement of providing details of chairs and tables. Manufacturers are to be approached to provide samples. It was also noted that Bridgetts have requested a full specification from our architect.

Derek requested that Faculty approval of removing the pews temporarily to provide the identified space to be clear, so people could see the benefit of the requisite area on a practical level, be chased up.

8. Harpham Company

Amanda met Olivia Harpham to discuss the potential use of the Stable in conjunction with their Tenancy of the Barn on a Thursday and Saturday for a total of 6 hours over the two days from the beginning of September. The hire fee of £12.50 per hour was agreed. With the increase use of the Stable being discussed it was agreed the engagement of the commercial cleaning team should be considered.

9. Danum Homecare

A letter to Danum Homecare confirming that the PCC would allow employees to use the Hall car park as necessary during the week 9am-4pm, on expectation that a donation to the Church be made, was discussed after it had been used by the company to support their retrospective planning application with the DMBC for use of a residential property as an office. It was brought to the PCC's notice by local residents who object to the planning application. On behalf of the PCC Amanda qualified with the business owner that our letter was not provided in order to support any planning application and should be withdrawn from the said application. Amanda also posted on the planning application portal that the PCC remains impartial when it comes to the application.

10. Christians Together – Platinum Jubilee

The joint promotion of the Big Jubilee Lunch with the SMC is proving successful and tickets are moving well. There is to be a 'time capsule' to mark the event again and community bodies/schools etc are being invited by St Mary's and SMC to take part, the capsule will be buried in St Mary's and the Archdeacon has given his approval. Consideration is to be given to what St Mary's contribution will be. Amanda briefly discussed the intention of St Mary's to hold a craft session in Church on Saturday 4th June for children to 'Create a Crown'. Volunteers to be sought.

11. Treasurer's Report

Robert discussed his intention to meet with the outgoing Treasurer for a handover. He welcomes the support of James and consideration is to be given to streamlining the day to day issues and how technology and accounting software can help. It was agreed that a meeting between parties who actually played a role with monies being paid to PCC namely Roland, James and Rachel and practicalities such as banking, purchasing using a credit card etc will be held after the meeting with the previous Treasurer has taken place. Amanda thanked Robert for agreeing to take on the role with the caveat that he would be provided with the necessary support by all the PCC.

12. Social Events & Fundraising Team

See Item 3 Committee Membership 2022-2023.

13. St Peter's College – Admin Course Update

After undertaking eight of the ten modules, completing the first assignment and undertaking a visit to another Church's admin office, Rachel explained that she had withdrawn from the course. She briefly explained that the course was dated and time consuming and of little practical benefit. However, Rachel enjoyed the theological aspects of the course and will

continue to participate in the UCAN forums which is a positive community of Church administrators. Amanda reflected that Rachel had undertaken the course on the advice of the PCC and could see the burden it has placed on her was proving detrimental. She wholeheartedly supported her withdrawal and there was no expectation of Rachel re-funding the PCC for the cost of the course.

14. Policy Review – Domestic Abuse

No amendments required. Will be reviewed again in 2023 on an annual cycle.

15. AOB

- 1. Sprotbrough Post Office** – Dismay at the abrupt closure of the village Post Office was discussed. It was agreed that the Church as part of the community could be part of any future dialogue on reinstatement of a Post Office. It was agreed that the wider community including the Parish Council needed to instigate enquiries sooner rather than later and if the Church can help it should do so. Practicalities of offering physical space was briefly discussed but difficult to see how this could be achievable, other than offering the Hall car park as a space for a mobile postal service. As this situation is only just evolving it was agreed that PCC members would keep abreast of how things are developing and engagement of the Church will be forthcoming as necessary.
- 2. Ordination of Deacons 26th June** – Amanda encouraged attendance in support of the ordination of our new curate, Christine Herbert, at the ceremony at the Cathedral. Fifteen tickets are allocated to St Mary's and a sign-up sheet for these is in Church.
- 3. Committee Meeting Dates** – The 17th May Church Hall and Stable Committee is to be cancelled (see Item 3) and the next Vision Committee will now be on the 22nd June rather than 21st June.
- 4. Church Path Works** – The re-pointing of the path is scheduled for 23rd May and expected to take up to two weeks, allowing for Church events etc. The work is to be undertaken by Bridgetts.

The meeting closed with the Grace at 9.20pm.

Date of next meeting – Monday 13th June 2022 at 7.30 pm in the Stable.