

St Mary's Sprotbrough Parochial Church Council

Minutes

Wednesday 11th November 2020. 7.30pm on Zoom

The meeting opened with a prayer led by Robert

1.Attendance

Present Revd Amanda Barraclough, Revd Robert Heaton, Roland Lumby, Andrea Offord, Betty Brockman, Alison Lumby, Derek Barraclough, Ray Ekins, Hilary Downs, Irene Heaton, Heather Mears, Janet Scott, Anne Smith. 13

Apologies, Barbara Perry 1

2. Approval of Minutes

PCC 6th October 2020. Proposed by Betty, seconded by Derek. Passed unanimously.

APCM 25th October 2020. Approved

3. Matters Arising.

PCC item 4. Website. Roland will put PCC minutes on the website after they have been approved and signed at the following meeting.

Item 6. Dream Team. People receiving the most nominations are: - Amanda, Derek, Robert, Irene, Andrea, Roland, Betty, Louise Cunningham. These were asked to consider prayerfully, before the next meeting, whether they can take on this role.

Item 12. Boiler. The gas pipe has been installed and commissioned and is awaiting an inspection by the manufacturer's representative to register it.

4.

4.Appointment of Officers

1. Secretary. Anne Smith

2. Treasurer. Ray Ekins

3. Vice-chair. Revd Robert Heaton

4. Electoral Roll Officer. Chris Davis.

5. Safeguarding Officer. Janet Scott

6. Health and Safety Officer. Ray Ekins

7. Gift Aid Secretary. Ray Ekins

8. Christians Together in Sprotbrough Representative. Heather Mears

9. Pastoral Care Workers. Irene Heaton, Derek Barraclough

Betty proposed that as all officers agreed to continue they all be elected. Amanda seconded
Agreed unanimously.

5. Committee Membership

Standing Committee

Revd.Amanda Barraclough : Rector

Revd. Robert Heaton : Vice-chair

Roland Lumby; Churchwarden

Andrea Offord; Churchwarden

Ray Ekins; Treasurer

Anne Smith; Secretary

Finance Advisory Committee

Ray Ekins Treasurer.

As Ray is the only member, the Committee will be discontinued on 30th November; in future Ray will confer with the Rector and Churchwardens. Robert proposed that the FAC members should be thanked for all their work.

Vision Committee

This committee will be paused and its role taken on by the ministry team

Church Building and Grounds Committee

Ex officio Revd Amanda Barraclough, Roland Lumby.

PCC Derek Barraclough, Janet Scott, Hilary Downs

Non PCC Roger Offord

Church Hall and Stable Committee

Ex officio Andrea Offord (chair), Revd Amanda Barraclough, Betty Brockman

PCC Ray Ekins

Non PCC Sue Ekins, Issy Mears

6. Responsibilities of Trustees

A document explaining the responsibilities of PCC members as Trustees of St Mary's was distributed to members and they will need to complete a form.

7. Correspondence . Scout Barn Lease

Following Amanda's discussion with the Scout leaders to explain the proposal for shared use of the Stable room, Amanda received a letter explaining their shock and disappointment. Amanda has drafted a reply explaining St Mary's position but will not send it until she has had a meeting with Michael Lindley (Diocesan Surveyor). It is felt that it is not appropriate for the Scouts to sign a lease committing them to pay 50% of the cost of repairs to the Stable as they do not have the resources. An interim lease will need to be drawn up to ensure their cover by Scouting Insurance.

8. Appeal Letter.

Amanda has written a second version but has had no reply from the Methodists about putting it in the Church and Community Magazine. Andrea said that people are overwhelmed by charity appeals at present and may not be open to another one. Amanda agreed to send the letter to people on the database who may be more sympathetic and review whether we send an appeal to the community later.

9. Lone Working Policy.

The policy was drawn up to cover volunteers who manned the church when it was open for private prayer during the pandemic. It now applies to Becky, the organist, when she is alone in church to practice and anyone else working in church alone. They will need to lock themselves in, having alerted someone to where they are. This will also apply to people working alone in the Church Hall and the Stable.

Acceptance of the Policy was proposed by Derek, seconded by Alison and agreed unanimously.

10. Committee Reports none

11. Treasurer's Report

Ray reported that there will be considerable issues as the situation is unpredictable due to falling congregation numbers, static costs and lack of income from the Church Hall and fundraising. New ways of fund raising must be found, an appeal letter will be sent. We need to push Easy Fundraising; it was suggested that as a registered charity we could register with Amazon Smile which pays 5% of cost of goods purchased.

After discussion it was proposed to pledge £37,000 to the Common Fund in faith that we can meet this figure by using our unrestricted reserves if necessary.

Proposed by Betty, seconded by Derek agreed with 1 abstention.

The computer for the office has been paid for and delivered. Willersley Hall has not yet paid the refund. A donation has been received towards the £600 to be paid to the Church Missionary Society, this sum+ gift aid will be paid in December and the balance in January.

12. Kathryn's Appraisal

Amanda said that Kathryn has managed bookings, working from home to cancel them at the start of the pandemic and now planning them in a Covid safe manner. She has also used her time to create supplementary hymn books, develop our Facebook contact and adapt the database. She has been hampered by an inadequate computer but has completed her probationary period satisfactorily and can continue her 3 year contract.

13. Faculty for Cremated Remains Area

It is planned to make the area at the side of the path south west of the church. The plots will be identified by a number, the list of names to be kept in church. No trinkets to be left, only fresh flowers.

Proposed by Derek, seconded by Robert, agreed unanimously.

Memorial Bench A family has asked permission to put a bench in the churchyard in memory of a deceased relative. It was felt this would set a precedent, maintenance would be a problem and it would be open to misuse.

Roland proposed that the request was refused, Andrea seconded, 10 agreed, 1 against, 2 abstained.

14. Safeguarding. none

15. Any Other Business. All items must be presented to the Chair before the meeting.

Ray suggested that we should not be appealing for Sprotbrough Supporting St Mary's, when there is need in our area; it should be St Mary's Supporting Sprotbrough. Amanda has contacted the head teachers of the Sprotbrough schools; they know 84 children whose families are struggling. He proposed making an appeal to give vouchers (value to be determined by level of donations) to these families for Christmas gifts for the children. PCC agreed and Amanda will put a letter in the weekly newssheet asking for donors. Ray asked for helpers to decide a title and deadline for the scheme.

Date of Next Meeting: Monday 14th December 2020 on Zoom

The meeting ended with The Grace at 9.30pm.