

# St Mary's Sprotbrough Parochial Church Council

## Minutes

Monday 12<sup>th</sup> July 2021 7.30pm on Zoom

The meeting opened with a prayer by Andrea

### 1. Attendance

**Present** Revd Amanda Barraclough, Derek Barraclough, Betty Brockman, Hilary Downs, Ray Ekens, Lyn Hopson, Angela Hudson, Alison Lumby, Roland Lumby, Heather Mears, Andrea Offord, Therese Paskell, Janet Scott, Anne Smith, Rachel Towers. 15

**Apologies**, Revd Robert Heaton, James Inglis, Barbara Perry. 3

### 2. Approval of Minutes PCC 14<sup>th</sup> June 2021

Amendments. Item 6. It was expressed that the burden would fall on the few.

Item 14. The link to facilitate Safeguarding Training Courses was sent out by Amanda over the weekend. Approval proposed by Hilary, seconded by Alison, agreed unanimously.

### 3. Matters Arising

The Form 4 notice placed on the church door has been removed.

The leaflet stating terms for families applying for an interment in the South Pathway Memorial Section was approved.

Roland has installed the new computer in church and it will be used this Sunday.

**Roland**

### 4. Correspondence none

### 5. Treasurer's Report

Claims for VAT, GASDS and Gift Aid for 2020 have been paid. Distribution of the money to various accounts was discussed.

Money has been moved into different investment funds as agreed previously by PCC.

A refund by the energy company is pending due to an overcharge on 1<sup>st</sup> July.

Ray asked for support at finance meetings, Therese and Alison offered their help.

Amanda asked for a statement of income and expenditure in the monthly Treasurer's Report and that acronyms should be explained for the benefit of new members, also that there should be an annual budget for expected and unexpected expenditure.

**Ray**

A Diocesan document of information on church finances for PCC members was distributed for future reference.

### 6. Lights for Christ Learning Hub

Amanda has drafted an action plan and sent it to the core group for approval, it will then be submitted to the PCC, then to the Diocese. It is proposed that 25% of the congregation should be meeting in small groups by the end 2022. Welcome at the door and contact with visitors in church will be addressed.

**Amanda**

### 7. Committee Reports

#### Church Hall and Stable Committee

Renovation of the kitchen is complete and the kitchen will be used from now on. The Hall will be reopened with users required to comply with current covid restrictions and bring their own dish cloths, tea towels and table covers. Dusting Daisies will be contacted re cleaning the hall, Heather will clean the Stable. The childminder will be asked to remove her items from the cupboard by the middle of August. "Relaxing Sessions" for Mums with babies and young children are starting on Tuesday mornings; the Stable could be used for coffee, cake and chat. Andrea will ask Carol hall about moving the Jigsaw Library to another day.

**Andrea**

Risk Assessment will be displayed for the public and sent to hirers.

**Rachel**

Dave Mears has offered to produce banners and signs. Cleaning the curtains and chairs will be

investigated. The Hall and Stable will be redecorated. The path has been power washed.

### **8. Christians Together Report**

Church and Community Magazine/ Arrow Amanda has contacted the editor of the Arrow, a monthly page for the churches would cost £60 + VAT, the cost would be shared and extra space can be found when necessary. An attractive page with photos would need to be produced; Maureen O'Brian has offered to liaise between the churches and the Arrow. The Arrow will reach more people than the C&C magazine.

Morrison's and Sine FM have agreed to co-operate in a Christmas carol Service in Morrison's car park after 5pm on Sunday 5<sup>th</sup> December.

### **9. Weekly News Sheet**

PCC went into breakout groups to discuss the content of the News Sheet, what we never use, what is of most value and what is missing. Suggested Items for inclusion were: Bible readings from Sunday Service: Collect and Diocesan Prayer: Church news items: a thought for the week focused on the sermon: contact details for clergy and administrator: a different leaflet for newcomers.

### **10. Community Covid Service.**

Amanda suggested an ecumenical thanksgiving service for the community in a school hall.

### **11. Redevelopment Project**

Volunteers are needed to steward the church for the open weekend 7<sup>th</sup> and 8<sup>th</sup> August. Feedback forms will be provided for visitors. The Scarecrow Festival on 4<sup>th</sup> and 5<sup>th</sup> September will also be an opportunity to visit the church.

### **12. Centenary Project Worker**

Amanda said Diocesan money for the Project is running out but St Mary's have budgeted for a Worker. Helen Cockayne (the project leader) will attend a meeting at St Mary's in September the role of the Worker was discussed, to work with us not for us.

### **13. Friends of St Mary's**

Amanda will meet her contact who has established a Friends Group.

**Amanda**

### **14. Safeguarding**

A poster in church will display contact numbers for Safeguarding issues.

**Rachel**

The number for St. Mary's Safeguarding Officer will be a pay as you go phone, to eliminate malicious calls.

### **15. Serious Incident Reporting**

A template for reporting complex incidents to the Diocesan team has been updated by Amanda.

### **16. Resource Weekend Update**

Last year's weekend was cancelled. Kevin and Anne are retiring but would like to lead another weekend with us. Amanda will explore possible places to go next April or May

### **17. Any Other Business.**

It was asked if there has been any guidance from the Diocese about the latest change in covid regulations. Amanda said there will be local decision making with a cautious approach to find the middle ground.

Derek asked that we make sure that no plastic beads or similar items are used by flower arrangers in the church or churchyard as they are difficult to clear up. Barbara will be asked to tell flower arrangers.

**Derek**

**Date of Next Meeting: Monday 9<sup>th</sup> August 2021**

The meeting ended with The Grace at 9.10 pm.